

**WOOD BLINDS:**  
 1-3/8" Wood  
 2" Wood  
 2-3/8" Wood

**POLYMER FAUX:**  
 2" Polymer Faux  
 2-1/2" Polymer Faux

# WOOD & FAUX WOOD BLINDS ORDER FORM Essex Sales & Distribution Group, Inc.

Account Number: \_\_\_\_\_

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

301 Route 17 South  
 Hillburn, NY 10931  
 FAX: (877) 533-7739

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fax/Email Confirmation

CUSTOMER ORDER NUMBER

DEPARTMENT SIDE-MARK

Yes  No

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Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Buyer's Signature:** \_\_\_\_\_

Line #	Qty.	Color #	Color Name	Width	Height	Valance Style	Type of Mount (Check One)	Other Options	OPERATING SYSTEM			TILT OPTION			OPTIONAL				
									Standard Cordlock (Check One)	Cordless Lift (2" Only) (Check One)	Cordless Lift & Lock (Check One)	Position of Tilt Cord (Check One)	Position of Tilt Wand (Check One)	RF RemoteTilt (Check One)	Position of Lift Cord (Check One)	RF Remote Channels (Check One)	Hold-Down Brackets (Check One)	Extension Brackets (Check One)	Spacer Blocks (Check One)
1							<input type="radio"/> Inside <input type="radio"/> Outside		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> 1-CH <input type="radio"/> 5-CH	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> 1-3/8" <input type="radio"/> 3-1/2"	<input type="radio"/> 3/8" <input type="radio"/> 3/4"
2							<input type="radio"/> Inside <input type="radio"/> Outside		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> 1-CH <input type="radio"/> 5-CH	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> 1-3/8" <input type="radio"/> 3-1/2"	<input type="radio"/> 3/8" <input type="radio"/> 3/4"
3							<input type="radio"/> Inside <input type="radio"/> Outside		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> 1-CH <input type="radio"/> 5-CH	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> 1-3/8" <input type="radio"/> 3-1/2"	<input type="radio"/> 3/8" <input type="radio"/> 3/4"
4							<input type="radio"/> Inside <input type="radio"/> Outside		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> 1-CH <input type="radio"/> 5-CH	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> 1-3/8" <input type="radio"/> 3-1/2"	<input type="radio"/> 3/8" <input type="radio"/> 3/4"
5							<input type="radio"/> Inside <input type="radio"/> Outside		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Left <input type="radio"/> Right	<input type="radio"/> 1-CH <input type="radio"/> 5-CH	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> 1-3/8" <input type="radio"/> 3-1/2"	<input type="radio"/> 3/8" <input type="radio"/> 3/4"

**ABOUT YOUR PROGRAM**  
 This is a *customized* program. If your customer requires an alteration to the standard specifications, please call our Customer Service Department. Special quotes are available upon request. Items manufactured outside of the standard specifications may take additional manufacturing time and cancel warranty. We reserve the right to refuse any special request.

**CANCELLATION OF ORDERS**  
 Once production has begun (usually within hours after order is received), the order CANNOT be cancelled. If the order has NOT BEEN STARTED, request a "Cancellation Number" and keep that number on file.

**SPECIAL INSTRUCTIONS:**

2 or 3 on 1 – Overall Width & Uneven Split: \_\_\_\_\_

Cord Length Override Option: \_\_\_\_\_

Tilt Length Override (Wand or Cord): \_\_\_\_\_

Continuous Valance (specify NET width): \_\_\_\_\_

RLO (Return Length Override): \_\_\_\_\_

Tape/VT (Specify Tape): \_\_\_\_\_

Motorized Power Source: \_\_\_\_\_

Motorized Options: \_\_\_\_\_

- ① Inside installation needs deductions. From ordered blind width factory will deduct 1/2" off slat measurement and 3/4" off headrail (to accommodate the installation brackets)
- ② If no position is specified, blind will be shipped with tilt cord/wand on left & lift cord on right. 2-3/8" Wood and 2-1/2" Faux Woods with cord tilt only.
- ③ Spacer Blocks available for all horizontal blinds. If more than one Spacer Block per bracket is required, list in "Special Instructions" section the # needed per bracket. Maximum of 3 per bracket. 3/8" spacer blocks come automatically with 2-3/8" Wood and 2-1/2" Faux Wood.

**OPTIONS FOR WOOD & FAUX WOOD BLINDS**  
 Please fill in your desired options using the abbreviations below:

LO – LightsOut. No charge option.  
 MB – Multiple Blinds on Headrail. List overall width in "Special Instructions" section. List blinds from left to right.  
 RC – Rounded Corners. No charge option (not available on Enhanced Grain Woods, Coastal Woods or Faux Woods).  
 TAPE – Add color/style name.  
 VT – Valance Tape (solid or decorative tape across valance). Only available with a standard decorative valance.  
 TC – Tile Cut-Out. Attach drawing with specific information.  
 VC – Valance Custom Width. Specify custom valance width and/or custom return length in "Special Instructions" section.

**WOOD VALANCE STYLES**

- KEY – Keystone Valance
- RLO – Return Length Override. Specify in "Special Instructions" section
- WS – Standard Deco (n/a for Coastal)
- WC – Crescent
- WF – Forte
- WSO – Soho (Coastal & Smooth wood only)

**FAUX VALANCE STYLES**

- FS – Standard Deco
- FC – Crescent