

INSTALLATION & OPERATING INSTRUCTIONS

TOP-DOWN, MOVABLE ARCH

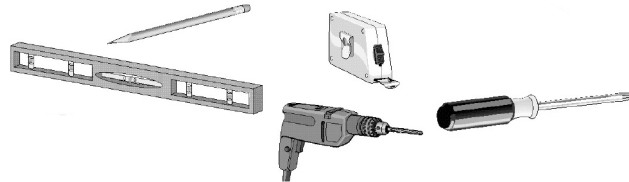
Honeycomb Shades



Thank you for your purchase. This shade has been custom built for you from the highest quality materials. To avoid errors and save valuable time, please read these instructions before installing your new shades.

TOOLS YOU WILL NEED

1. Pencil or Marker
2. Measuring Tape
3. Philips Screwdriver
4. Carpenter's Level
5. Power Drill
6. Mounting Fasteners




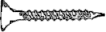
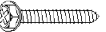
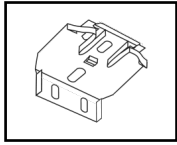
Mounting Surface	Fastener
Drywall, Plaster	Wall Anchors, Expansion Bolts (Not provided) 
Metal	Sheet Metal Screws (Not provided) 
Wood	No. 6 Hex Head Screws (Provided) 

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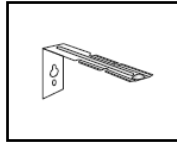
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GETTING STARTED

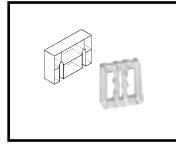
All of the required installation components are wrapped in your package along with these instructions. Check that the parts you have correspond to the parts shown below.



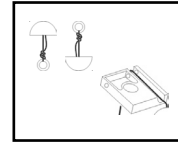
Installation Brackets



Side Mount Bracket
(optional)



Spacer Blocks
(optional 3/4" or 3/8")

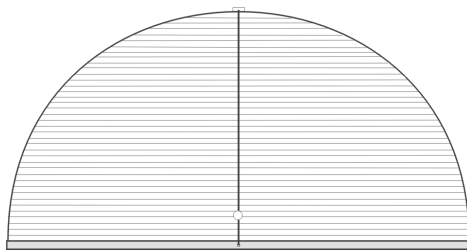


**Arch Kit: Joiner Ball,
Washers & Top Block(s)**

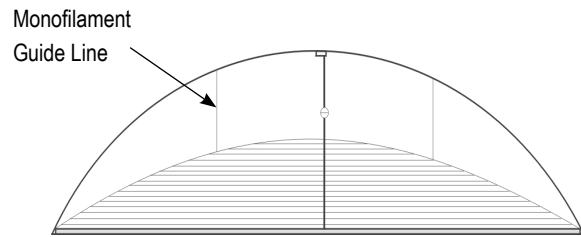


Extension Pole
(optional)

MOVABLE ARCH TYPES



1-String



1-String Monofilament Guide

Installing the Brackets

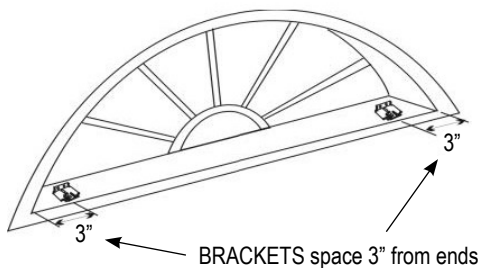
Standard installation brackets will be used for all mounts.

NOTE: There is a small size (for 3/8" honeycomb shades) and a large size (for 3/4" and 1/2" honeycomb shades).

Mounting the brackets level is essential for proper operation of the shade.

Mount installation brackets **3" from each end** of the shade. Space any additional brackets evenly.

Refer to the following spacing diagram and bracket requirement chart.



Shade Width	Brackets
18" to 40"	2
40-1/8" to 72"	3
72-1/8" and over	4

Inside Mount Installations

NOTE: Prior to mounting the brackets, consider any clearance depth required to avoid obstructions such as window cranks or handles.

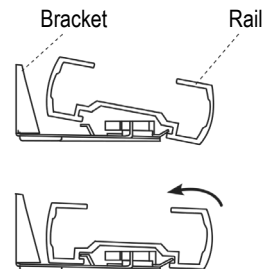
For the best fit on a non-perfect half circle, in a deeply recessed window opening, position the brackets close to the original depth that the template was made.

MARK THE BRACKET POSITIONS

- Mark where the ends of the bottom rail will be positioned.
- Then mark 3" in from the bottom rail end-marks for the installation brackets.

INSTALL THE SHADE (MOUNT THE BOTTOM RAIL)

1. Hold the shade up near the brackets and insert the front clip of the bracket into the front groove of the rail.
2. Center the rail in the window opening.
3. Push the rail back and down until the back clips of the bracket are inserted in the back groove of the rail.

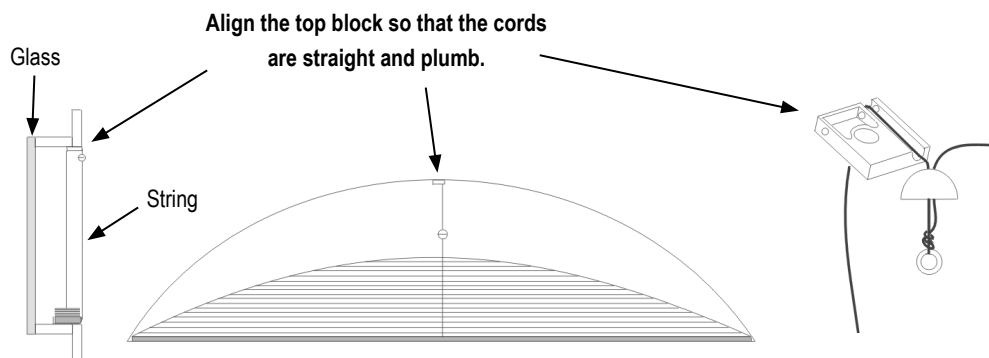


MARK THE TOP BLOCK POSITION: 1-STRING SHADES

- Place a mark at the top center of the window opening.

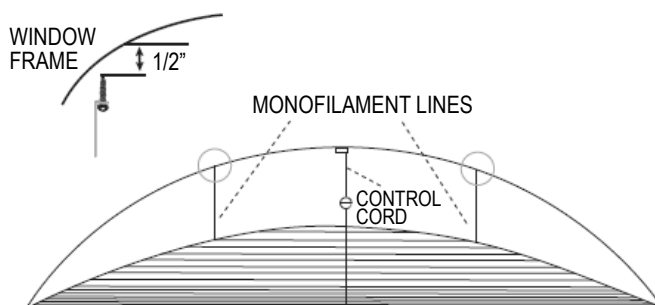
ATTACH THE TOP BLOCK: 1-STRING SHADES

1. Align the **groove** of the top block with the center mark.
2. Ensure the front of the top block is aligned with the front of the shade.
- NOTE: DO NOT** position the top block so that the screw hole is center.
3. Ensure that the screw hole is 3/8" off center.
4. Screw the top block in place. Before tightening all the way, loop the shade cord into the top block groove so that the top half of the joiner ball is coming out of the front of the top block.

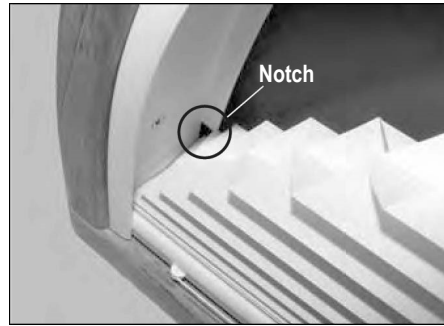
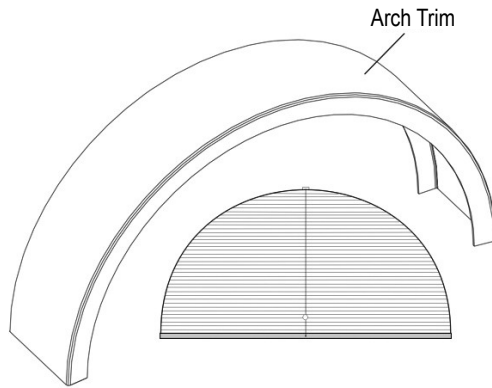


Shades with Monofilament Guides

For shades with Monofilament Guides, the line needs to be STRAIGHT when the screw is tightened all the way. The screw will be secured to the window opening. Wrap the Monofilament Lines clockwise around the screw, when the screw point is 1/2" from the top frame. Then screw into the frame so that the line is taut.



Optional Arch Trim



- To size the trim, position it along the entire curved surface, inside the window frame.
- Mark where to cut the arch trim. With inside-mounted shades, the ends of the trim should rest on the bottom of the window casement.
- Cut the arch trim to the correct length using a utility knife.
- For a shade with a wider bottom rail, cut a notch into the bottom back of the arch trim to accommodate the rail, as shown in the photo above.
- Place the trim back into the casement and line up the trim with both ends of the bottom rail, flush with the front of the casement.
- Attach the arch trim, using the screws provided.

Outside Mount Installations

For outside mounts the standard installation brackets will be screwed in place through the two back holes of each bracket. Refer to the minimum surface height chart:

Outside Mount Surface Height Requirements	
Bracket Size	Minimum Height
3/8" Bracket	5/8"
3/4" Bracket	1"

MARK THE BRACKET POSITIONS

- Mark where the ends of the headrail will be positioned
- Hold shade up and mark positions or measure bottom rail and mark width.
- Then mark 3" in from the bottom rail end-marks for the installation brackets

ATTACH THE BRACKETS

- Screw standard brackets through two back holes.

SPACER BLOCKS (optional)

- Spacer blocks will be attached to the end of each bracket.
- Ensure the screws are long enough to secure brackets to surface.
- Do not use more than three spacer blocks per bracket.
- If installing extension brackets, do not use spacer blocks.

EXTENSION BRACKETS (optional)

- Position the extension brackets to the desired wall location.
- The bracket tops must be aligned and level to one another.
- Mount the extension brackets through the back holes.
- Attach the installation brackets to the extension brackets.
- Use the same holes for all brackets to ensure an even projection

Outside Mount Installations

MARK THE TOP BLOCK POSITION: 1-STRING SHADES

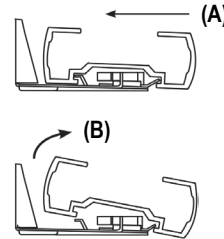
- Place a mark at the top center of the window opening.

INSTALL THE SHADE (MOUNT THE BOTTOM RAIL)

- With the front (colored) side of the shade facing you, tilt the bottom rail slightly forward to angle the back inside lip to the brackets.
- Rotate bottom rail upward to snap into place.

To **REMOVE** shade, Push the headrail in toward the window.

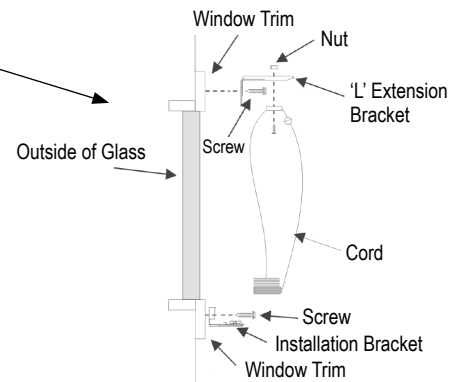
- (A) Rotate the back of the headrail away from the bracket.
- (B) As you release the bracket, support the headrail to keep it from falling.



ATTACH THE TOP BLOCK: 1-STRING SHADES

- Align the groove of the top block with the center mark.
- Ensure the front of the top block is aligned with the front of the shade.
- NOTE: DO NOT** position the top block so that the screw hole is center.
- Ensure that the screw hole is 3/8" off center.
- Screw the top block in place. Before tightening all the way, loop the shade cord into the top block groove so that the top half of the joiner ball is coming out of the front of the top block.

Make sure the top Block is positioned so that the cords are straight and plumb.



Joiner Ball Installation and Adjustment

NOTE: Because each arch is custom made, slight adjustments may need to be made to position the joiner ball. Excess cord has been left for that purpose. **DO NOT** cut excess cord until you are completely satisfied with the operation of the shade.

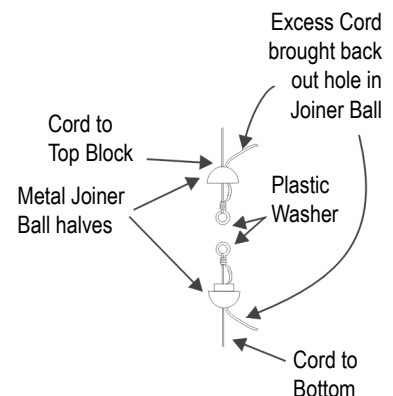
ATTACH AND OPERATE THE JOINER BALL

- Screw the two halves of the Joiner Ball together and test the shade operation.
 - The shade should go all the way up to the top block.
 - The shade should go all the way down to the stack position.
 - The shade should be able to stay in position in between and move without excess tension.

ADJUST AND OPERATE THE JOINER BALL

- If the shade goes all the way up and all the way down, but will not stay up without holding the cord, move the bottom half of the ball down (shorten lower cord) approximately 3/4". Test the operation and adjust again if necessary.
- If the shade operates with too much tension, move the bottom half of the ball up (lengthen bottom cord).
- If the shade will not go all the way up, but has correct tension, move both halves of the ball up (shorten upper cord and lengthen lower cord).
- If the shade will not go all the way down, but has correct tension, move both halves of the ball down (lengthen upper cord and shorten lower cord).

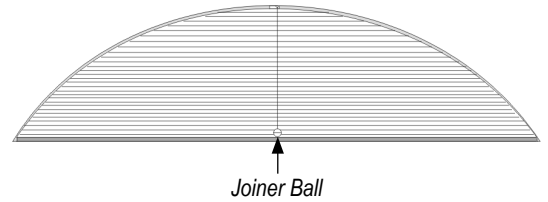
Once the shade has been adjusted properly and the shade goes all the way up and down, the excess cord can be trimmed near the upper and lower holes of the joiner ball.



Operating the Shade

TO RAISE AND LOWER THE SHADE

- Pull the **Joiner Ball** up or down to raise, lower and position the shade.
- Or, use the (optional) extension pole with forked end to push/pull the ball.



TROUBLESHOOTING

ISSUE:	The shade will not go all the way up.
CAUSE:	Joiner Ball position not set correctly.
ADJUSTMENT:	Reposition the Joiner Ball. See Joiner Ball Install & Adjustment.
ISSUE:	The shade will not go all the way down.
CAUSE:	Joiner Ball position not set correctly.
ADJUSTMENT:	Reposition the Joiner Ball. See Joiner Ball Install & Adjustment.
ISSUE:	The shade will not stay up.
CAUSE:	Joiner Ball position not set correctly with enough cord tension.
ADJUSTMENT:	Reposition the Joiner Ball. See Joiner Ball Install & Adjustment.
ISSUE:	The shade is difficult to operate.
CAUSE:	Joiner Ball position not set correctly, causing too much cord tension.
ADJUSTMENT:	Reposition the Joiner Ball. See Joiner Ball Install & Adjustment.
ISSUE:	There is a gap on one side of the shade.
CAUSE:	Control cord is not straight and plumb.
ADJUSTMENT:	Check the position of the bottom rail and Top Block. The bottom rail must be centered in the window opening. Make sure that the Top Block is installed so that the groove is centered over the eyelet in the bottom rail. The screw should NOT be placed at center. The screw is 3/8" off center.

CARE AND CLEANING

Honeycomb shades are made of an anti-static, dust resistant fabric which repels dirt and dust. For most of these fabrics, the following options are available if your shade needs cleaning.

DUSTING: Regular light dusting with a feather duster is all the cleaning that is needed in most circumstances.

VACUUMING: Use a hand-held vacuum with low suction for more thorough dust removal.

SPOT CLEANING: Use the following steps for spot cleaning: (1) Prepare a solution of warm water and mild dishwashing detergent. (2) Dampen a clean cloth in the solution and ring it out. (3) Dab the spot with the dampened cloth until it is gone. **DO NOT RUB THE FABRIC.** (4) Allow the shade to dry in the completely lowered position.

CAUTION: *Avoid creasing Blackout fabrics during cleaning.*

DEEP CLEANING: Use the following steps for deep cleaning: (1) Immerse shade in basin or bathtub filled with warm water and mild detergent. (2) Rinse with clean water. (3) Fully raise shade and tilt to eliminate excess water, (4) Reinstall damp shade, lower it, and let it dry completely.

CAUTION: Do not immerse Blackout fabrics. Do not immerse Cordless Lift & Lock bottomrail in water.

ULTRASONIC CLEANING: Standard shades, except those made with Blackout or Blackout Lining, can be ultrasonically cleaned by a professional.

- Specify that a mild detergent be used.
- Never immerse the headrail in the solution.
- Dry the shade completely in the lowered position.

CAUTION: *Do not ultrasonically clean Blackout fabrics. Do not immerse headrail in water.*

CHILD SAFETY

Young children can **STRANGLE** in cord loops and in the loop above the cord stop. They can also wrap cords around their necks and **STRANGLE**.

- Always keep cords out of children's reach.
- Move cribs, playpens and other furniture away from cords.
Children can climb furniture to get to cords.
- Do not tie cords together.
- Make sure cords do not twist together and create a loop.



SAFETY LABELS

In compliance with WCMA/ANSI safety standards the warning labels on the bottom rail are designed to be permanent. **DO NOT** remove the permanent warning label on the bottom rail. This assures that future owners of this product will be aware of potential dangers associated with this shade.

WARRANTY INFORMATION

Lifetime Limited Warranty covering our Custom Made Blinds

We extend this lifetime limited warranty to the original purchaser. This warranty applies only to manually operated Custom Products properly installed in the window, door or interior area for which they were intended. Installation of the product must be in accordance with accompanying instructions. The product cannot be modified. It is the purchaser's responsibility to maintain and clean the product in compliance with the instruction provided. The product must be used only in the window for which it was purchased. Damage to the product resulting from misuse, abuse, direct exposure to salty air or discoloration due to sunlight or the passage of time is not covered by this warranty.

This warranty does not apply to conditions caused by normal wear and tear upon the product. This warranty is exclusive and in lieu of all other obligations, liabilities or warranties. In no event shall the Manufacturer be liable for incidental or consequential damages or for any other direct or indirect damage, loss, cost, expense or fee. Some states do not allow the exclusion or limitation of incidental or consequential damages, so this exclusion or limitation may not apply to you.

In the event of a defect under this warranty, we will repair or replace the product, at our option, provided it is returned to our store. Our warranty obligation excludes shipping charges and labor costs for measuring and installation. Repairs will be made with like or similar parts. This warranty gives you specific legal rights, and you may have other rights which vary from state to state.

Notes: Motorization Systems are warranted for five years from the date of purchase. Specialty Blinds and Shades are warranted for one year from the date of purchase.

This warranty does not apply to Commercial Orders.

